

## **Information on the treatment and processing of personal data according to art. 13 DSGVO**

### **Purpose**

Our company processes and uses personal data for the purpose of establishing business relationships and fulfilling orders. All data categories for the fulfilment of pre-contractual and contractual obligations are affected.

### **Transfer of data to third parties**

Personal data will only be passed on to third parties if it is necessary for the fulfilment of the business purpose. Personal data will not be forwarded to third parties, even in third countries with an unclear level of data protection (usually countries outside the EU), which are not involved in the business purpose, or only if the affected party has given his or her consent.

### **Legality of data processing**

The collection, processing and use of personal data is carried out within the framework of the legally permissible pursuant to Articles 5, 6 and 9 DSGVO. If personal data are collected from the affected person, the person concerned has the right to transparent information in accordance with Art. 13 DSGVO. In principle, only such information is processed and used that is necessary for the fulfilment of operational tasks and is directly related to the purpose of processing. The special requirements for the collection, processing and use of special categories of personal data as defined in Art. 9 DSGVO and § 22 BDSG are respected. According to the DSGVO, the processing and handling of sensitive data is only permitted under the principle of the reservation of permission or upon submission of a legal basis.

### **The rights of those affected**

According to Article 15 ff GDPR, all subjects that have provided data, have the right to receive information, correction, deletion, restriction, and to oppose the treatment and processing of their data.

### **The rights of those affected for revocation**

According to Article 13 (2) (c) GDPR, those affected have the right to withdraw consent of processing of personal data in the future if the processing is based on Article 6 (1) (a) or Article 9 (2) (a) GDPR. Any data processing that was carried out from time of consent until the point of revocation is legally not affected.

Non-provision and/or revocation of required data results in a failure to fulfill the purpose for which the data was collected. To exercise your rights a written form is required. Please contact us concerning this via e-mail at [sayhello@heliatek.com](mailto:sayhello@heliatek.com).

### **Deletion of personal data**

Personal data is deleted when its purpose for storage was fulfilled, and no legal standard (e.g. a legal retention period) dictates the retention of data. The requirements of Article 17 GDPR in conjunction with § 35 BDSG apply to this. If it is not possible to delete the data due to legal, contractual, commercial or tax reasons, the processing of this data may be restricted at the request of the person concerned. A written form is required to exercise this law.

### **The right of data subjects to data portability**

Our company ensures the right to data transferability in accordance with Article 20 GDPR. Each concerned party has the right to receive a copy of his or her personal data in a standard, machine-readable file format.

### **Responsible in terms of GDPR & BDSG**

Heliatek GmbH

### **Data Protection Officer**

Hermann J. Janz, Janz Consulting, [jc@jcdatenschutz.de](mailto:jc@jcdatenschutz.de)

### **Right of appeal**

According to Art. 77 DSGVO, every person affected has a right of appeal to the supervisory authority of the country. The State Data Protection Officer can be contacted by e-mail: [saechsdsb@slt.sachsen.de](mailto:saechsdsb@slt.sachsen.de)